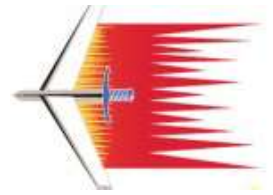




**North Carolina Air National Guard
Active Guard/Reserve (AGR)
Vacancy**



Announcement 2022-33

Open: 1 MAR 22 Closes: 30 MAR 22

POSITION TITLE	AFSC/MOS	GRADE	POSITION NUMBER
OPERATIONS COMMANDER	010C0	O5-O6	0107170334

ADVERTISE: On Board AGR Only

SECURITY CLEARANCE: Secret

UNIT/DUTY LOCATION: 145th Operations Group

4930 Minuteman Way, Charlotte NC 28208

SUPERVISOR/POC	EMAIL	COMMERCIAL NUMBER	DSN NUMBER
COL Miles K. Harkey	miles.harkey@us.af.mil	704-391-4345	231-4345

DUTIES AND RESPONSIBILITIES

- (1) Plans work to be accomplished by the organization which consists of about 15 or more full-time subordinates engaged in technical and administrative work. Sets priorities and prepares schedules for completion of work. Assigns work to subordinate Units based on priorities, selective consideration of difficulty and requirements of assignments, and the capabilities of employees. Reviews, accepts, amends or rejects work which has been reviewed by subordinate supervisors. Gives advice, counsel, or instruction to supervisors and subordinate employees on both general policy and administrative matters. Consults with subordinate supervisors and training specialists on training needs. Provides or makes provision for such development and training. Makes decisions on work problems presented by subordinate supervisors. Collaborates with heads of other units to negotiate, decide on, and/or coordinate work-related changes affecting other units not personally supervised. Advises officials with broader and higher responsibilities on problems involving the relationship of the work of the organization supervised to broader programs, and its impact on such programs. Evaluates supervisors and reviews evaluations made by supervisors on other employees. Approves selections for nonsupervisory positions and recommends selections for supervisory positions. Hears and resolves group grievances and serious employee complaints not resolved at a lower level. Reviews serious disciplinary cases and disciplinary problems involving key employees and determines required action. Supports equal employment opportunity and labor management relations programs. Ensures efficient position management and that position descriptions of subordinates are accurate. Approves/disapproves leave. Prepares performance standards.
- (2) Oversees all unit operations activities, both in the air and on the ground, which based on unit mission and equipment, may include any of the following Air Operations program support functional areas: Training, Standardization and Evaluation, Tactics, Scheduling, Plans, Command Post, Intelligence, Life Support, Flying Operations and Flight Management. Unit mission may require additional functions, e.g. Airspace Management, Air Evacuation Operations, Aero-Medical Operations, Aircraft Alert Operations, Airfield Management, Simulator Operations, Operational Support Aircraft (OSA) etc. Monitors work of subordinates and reviews written reports. Sets division policy and ensures Air Force, gaining command, ANG and unit directives are properly implemented to achieve operational readiness of the Unit.
- (3) Develops long-range training and deployment plans for the unit to meet training goals, higher headquarters inspection schedules and overseas deployment requirements. Coordinates required planning and resources with other units and higher headquarters to support and implement the training and deployment plan. Directs the development of unit training goals and long-range advanced planning to include facility/equipment modernization, improvement or replacement develops detailed plans for accomplishment of these training goals and advanced plans.
- (4) Acts as a key advisor on the Commander's staff to coordinate unit flying operations with other ANG flying units and outside agencies, e.g. the Federal Aviation Administration (FAA), civilian airport authorities, etc., and with unit maintenance resources and support areas. Acts as central point of contact with local and regional FAA representatives in establishing letters of agreement for aircraft operations, developing and controlling military training airspace, investigating possible violations of flying directives, and coordination for local unit sponsored exercises.
- (5) Serves as the Operations representative on the Commander's Financial Management Board. Develops and recommends the operations budget for approval to higher headquarters based on unit requirements and mission. Oversees the approved operations budget and allocates resources to meet training goals to include sufficient expenditure of man-day allocations. Serves as the operations representative on the Base Facilities Utilization Board.

- (6) Develops and directs the unit flying hour program in coordination with higher headquarters to meet approved higher headquarters flying hour allocations. Oversees and coordinates the unit Status of Resources and Training Systems (SORTS) reports with higher headquarters to determine unit mission capability under wartime conditions. Assesses the impact on organizational programs and resource management.
- (7) Oversees all unit flight and ground training of assigned/attached flying personnel. Reviews and recommends establishment for formal courses of instruction, training aids, training programs, training standards, directives and memoranda pertaining to training of the unit and its assigned and attached elements. Monitors training programs to ensure maximum utilization of training facilities, adherence to training standards and avoidance of duplicate training effort. Provides guidance to the flying instructional program and directs the methods and procedures used in flight instruction of assigned/attached aircrew members, ensuring optimum utilization of assigned aircraft. Ensures that assigned/attached aircrews maintain continuous qualification in medical and physiological training in accordance with Air Force, Gaining Command, and ANG regulations/requirements.
- (8) Monitors the implementation of an effective division safety program for all flying operations and related ground activities. Continually evaluates program results to reduce or eliminate accidents and Incidents. Follows-up on the corrective action taken to eliminate hazards.
- (9) Develops division policy for flight management personnel to insure effective and efficient administrative control of all flight documentation and Individual flight records. Oversees the operations computer program in coordination with the base-wide computer program. Participates in management decisions impacting purchase and use of computer hardware, software, and training programs for the unit.
- (10) Must pass standardization/evaluation flight examinations and meet annual flying requirements as prescribed by applicable regulations and directives. Performs pilot or navigator functions in advanced, heavy, multi-engine, fixed or rotary wing military transport/tanker aircraft on extended flights to domestic/foreign points. Flying missions are conducted in all weather conditions, which based on unit mission and equipment may include: (a) transporting personnel from point-to-point using fully adequate landing areas, (b) executing evasive maneuvers, close formation flying, low altitude flight at very low speeds, aerial refueling, airdrop of cargo and personnel, overseas flights. transporting heavy loads on short or marginal airfields, and/or escorting and refueling formations in long distance aircraft deployment operations worldwide, (c) flying night operations using night vision goggles (NVG), very low speed flight at very low altitudes over any terrain, single/multi-ship defensive combat maneuvering and transporting cargo and personnel into remote and confining landing zones or, conducting introductory flight training to familiarize military students with complex UE aircraft systems and how they function.
- (11) Performs other duties as assigned.

SPECIALTY QUALIFICATIONS

MIN/MAX RANK: O5 (w/ COE) - O6
MUST BE QUALIFIED C11M3K

SPECIAL CONSIDERATIONS

QUALIFICATION/ELIGIBILITY REQUIREMENTS

1. Refer to ANG 36-101, The Active Guard/Reserve Program, for general eligibility requirements for initial entry into the AGR Program and specific guidelines for utilizations, and assignment of current on-board AGR members.
2. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program.
3. Initial tours may not exceed 3 years. AGR tours may not extend beyond an enlisted member's ETS or an Officer's MSD.
4. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
5. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.
6. An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.
7. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.
8. Applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members.
9. If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee.
10. Must have adjudicated Security Clearance before starting tour.
11. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities

APPLICATION PROCEDURES

Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Applicants may include copies of training certificates, letter of recommendations, resume or any documentation that may be applicable to the position they are applying for. Per ANGI 36-101, the application package must include at a minimum, the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 1-3 are required by the Human Resource Office to determine initial qualifications. Incomplete packages will NOT be considered for the position vacancy. Please submit application in the order listed below.

1. NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Version dated Nov 2013 (Completed and Signed)
2. CURRENT full Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>) (Must be a full RIP)
3. ARCNet Readiness print out. (which will includes IMR, Security Clearance, etc.)
4. EPR(s) / OPR(s) (If available)
5. Fitness report from myFitness
6. Letter of Recommendation, Cover Letter, Resume and any other attachments are permitted but are not mandatory.

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF (adobe portfolio is not recommended) (consider printing signed documents to PDF prior to combining files) PDF File Name should be: Announcement Number, Last name, First name, Grade

Email ENCRYPTPTED Application Package to 145FSS.HRO.Actions@us.af.mil.

THE NORTH CAROLINA AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.